

Baylor University Summer Debate Workshop

Information

We are delighted that you have chosen to participate in the Baylor Debate Workshop. We are confident that we have assembled the finest possible national staff, as I am sure you will agree when they are presented to you on Sunday evening following registration. We are also confident that we have an outstanding group of students this summer. To all of you we say welcome to Baylor! To those of you from out of state, we say welcome to Texas. We are looking forward to showing you real Texas hospitality. To all of you, we say welcome to Baylor!!

What to bring

Dress

Casual, for warm climate. One or two "dress up" outfits: for tournament practice and recognition reception (The dorms contain coin-operated washers and dryers.)

Debate Supplies

Rubbermaid tub, 8-1/2" x 11" file folders, 8-1/2" x 14" legal pads, scissors, tape, a ream of white paper, pens, highlighters, box of envelopes, etc. The particular materials depend on the individuals' preference. Laptops, printers, flash drives are useful, but not essential.

Housing Supplies

Linens, pillows, towels, blankets (the students must bring these).

The dorm beds have extra long twin mattresses.

Recreational Supplies (All are optional)

Tennis racquets, swimsuits, racketball, basketball, baseball, football, etc. (The campus has tennis courts, intramural fields, gyms and a marina for a variety of recreational activities.)

Money

Meal service does not begin until Monday morning. Any meals prior to Monday morning will be the responsibility of the student. A variety of debate handbooks

beyond those provided by the workshop will be on sale periodically. Purchasing these books is optional. The optional handbooks range on average from \$15 to \$30 each. Money for additional debate supplies, extra meals, late night snacks and dorm key deposit (see Housing Information) and personal copying is all the student needs. The amount depends on the student's personal lifestyle. Students are responsible for lost or late library materials. Lost books cost a minimum of \$50 to replace.

Transportation

American Airlines' American Eagle flights (connecting through DFW Airport) and Continental Airlines (connecting through Houston) service Waco. The Waco Streak provides van shuttle service from DFW Airport and Love Field (both Dallas area airports) to the dorms on the Baylor Campus. Contact the Waco Streak for cost and schedule: by mail, P. O. Box 8442, Waco, TX 76714; by phone, (254) 772-0430 or 1-800-460-0430; by FAX, (254) 772-6151 or at their Website: www.wacostreak.com. Major buslines service Waco. We provide transportation to the campus from the bus station and from the WACO Airport only. We do not recommend the use of AMTRAK train service.

Registration

Registration for the workshop will be held from 1 p.m. to 4 p.m. on Sunday, July 8, 2012, in Castellaw Communication Center, Room 101. Please do not go to the dorms since your dorm room assignment will be made at registration. Following registration you will have time to move into the dorm, unpack, and have dinner prior to our first workshop meeting that evening.

Fees

The workshop fee covers room, board, tuition, health insurance, several handbooks, and an activities fee during the workshop. A deposit of \$300.00 is required of all students who are attending either of the sessions when the application is submitted and is deducted from the total workshop fee. All fees are due by June 15, 2012. For your convenience, we will accept payments on the account up to the date when all fees are due.

Housing Information

Dorm rooms are designed to accommodate two or three people depending on the type room. If you have roommate preference(s), please so indicate on the appropriate form; otherwise, we will assign you a roommate based on your age and division of participation in the workshop. Each dorm will have a Baylor University Resident Director as well as a Debate Workshop Resident Director. Additionally, the great majority of our staff will be housed in the dorms establishing a ratio of approximately one staff member/counselor to each ten students. The dorms will also have reasonable curfews. There is no internet connection; however, you will have access through University computers after you are assigned access information.

Your workshop fee covers housing during the workshop. All workshop participants will be required to pay a cash dorm key deposit at registration. The deposit will be refunded to the student at the end of the workshop when he/she checks out of the dorm and returns the key.

Communication-Telephone

Students will not have telephones in their rooms. We recommend that parents urge their son or daughter to call home at prearranged times. Cell phones are permitted. If you need to get in touch with your son or daughter, please refer to the following instructions.

1. During regular office hours (Monday through Friday, 8 a.m. - 5 p.m.):
Call (254) 710-6917. The message will be relayed to the appropriate dorm director. If the call is not of an urgent nature, the student will receive the message during room check which is usually about 11 p.m. If the call is of an urgent nature, immediate action will be taken to locate the student. Emergency calls can also be directed to Dr. Matt Gerber at (254) 214-4988.
2. After hours and on weekends:
 - a. Students will have been given their dorm director's telephone number at registration and should have relayed that information to a parent. It will be a four-digit extension number and can be reached from an off-campus touchtone only telephone. Dial (254) 710-(the 4-digit extension number). Or,
 - b. Call (254) 710-6917 and leave a message. The voice mail will be checked regularly and messages forwarded.
 - c. If there is no answer or the answering machine is not on, in an extreme emergency call the campus security at (254) 710-2222, identify the student as a participant at the Debate Workshop and they will relay the message to the director of the workshop.

This information is provided so that students can be contacted at any time during the workshop. However, we URGE that parents set up pre-arranged times with the student to call home.

Communication-Mail

All mail sent to you during the workshop should be addressed to you as indicated below:

(Your Name)
Baylor Debaters' Workshop/Baylor University
One Bear Place # 97368
Waco, Texas 76798-7368

Express Mail, Federal Express or any overnight mail should be addressed as:

(Your Name)
Baylor Debaters' Workshop
One Bear Place #97368
150 Castellaw
Waco, TX 76798

Mail is distributed in the dorms at 11 p.m. each night. (Telephone messages that are not emergencies are delivered at this time also.)

Medical Information

Workshop fees include a health center insurance fee for each participant. During the two week period, workshop students will be covered for any illness or injury that can be treated by the Baylor Health Center. The Health Center does not set broken bones or provide x-ray service or in general treat any complicated illness or injury. Instead, the doctors at the Health Center refer cases of a serious nature to hospitals in the Waco area. Medical treatment provided outside the Baylor Health Center is not covered by the insurance. Please be advised that several facilities in the area require payment at time of service.

The insurance does not cover the cost of prescription medication provided by the Health Center. The insurance covers a workshop participant with the same services that a regular Baylor University student receives. Insurance does cover allergy injections. Students must bring a letter of instruction from his/her physician indicating the appropriate dosage. We must have the medical form completed and signed by the participant's parents before participation in any workshop activities. The medical center maintains a complete staff of doctors and nurses during the day. The Baylor Health Center contains both pharmacy and hospital facilities. Of course, we will contact parents of the workshop participants should any serious medical problems arise.

Leaving campus during the workshop

Students may leave campus only if they provide written permission from a parent or guardian. The written permission can be mailed (See address under Communication: Mail) or faxed to (254) 710-1563. Time constraints should discourage students from leaving the campus area. All of the students' needs can be met within the campus perimeter, which includes the Baylor Student Union, specialty shops, cleaners, convenience stores, post office, and fast food establishments. We discourage students from bringing a car, but if they do, they may not use it during the workshop without the consent of the workshop director. Students will be required to turn in their keys to the workshop director at registration.

Leaving before end of Workshop

Students are expected to participate in all activities of the workshop. Students that are unable to participate in practice debates at the end of the workshop must make plans to leave the campus on the 2nd Wednesday. After this time it will be too hectic and busy to make arrangements for getting people to the Waco airport or bus station. Our staff will be extremely busy during the tournament and we are unable to provide supervision for students not in competition.

Refunds

When we accept the student's application, the \$300.00 is nonrefundable and nontransferable.

No refund of any amount is available for students who are participants in the workshop and who:

- leave on or after the first Saturday of the workshop
- are requested to leave the workshop for disciplinary reasons
- leave the Institute in violation of workshop rules

Cancellations

We realize that from time to time a situation may arise that necessitates the cancellation of the program. In the event the workshop is cancelled by the Director of the Summer Debate Workshop, a full refund will be made.

If the registration is cancelled by a student, upon receipt of written notice of cancellation, refunds will be considered as follows:

- a. on or before June 8 (30 days in advance of start of workshop) for a full refund of amount paid (less the deposit).
- b. on or before June 22 (15 days in advance of start of workshop) for a refund of one-half the amount paid (less the deposit).
- c. no refund is available to students who cancel on or after June 25.

- d. no refund is available to students who do not present themselves for the registration process on July 8 (unless they have prior contact with and approval from the Director of the Debate Workshop).

The Director of the Debate Workshop is the only person who has the authority to approve any type of refund.

It is not unusual for schools to pay all or part of the fees for the debate workshop participants. In the event a refund is made for such participants, the refund will be made to the school.

Disciplinary Action

We do not anticipate any major discipline problems. You will be required to sign a Memorandum of Understanding with your acceptance packet. We hope that this will take care of all disciplinary problems that should arise. Other problems will be handled by Dr. Gerber and appropriate authorities.

Check Cashing Services

Students may cash travelers' check or money orders at several locations on campus. Personal checks may be cashed at the Baylor University Cashier's Office or the Baylor University Bookstore with appropriate identification. (Students may use their meal ticket/library card as identification that they are a Workshop participant.)

Acceptance to the Workshop

You can assume that if you have returned all the required forms by the proper dates that your file is in order. Additional information that you need will be given to you during registration and at the orientation on Sunday. Please feel free to contact us with any further questions. We look forward to seeing you and working with you this summer!

Questions regarding the workshop may be directed to:

Dr. Matt Gerber

Workshop Director

Matt_gerber@baylor.edu

(254) 710-6917